



OPENING A NON-RESIDENT ACCOUNT WITH OUR BANK

Non-resident account is opened for transactions in foreign currency and in Macedonian denars.

Foreign Legal Entity or other foreign organization the documentation required is as follows:

- 1. Request for opening Bank Account**
- 2. Specimen Signatures Card**
- 3. Certificate of Incorporation, Extract from the Trade Register or other registry where records are kept on the legal entities located in the country of registration of the entity**
- 4. Power of Attorney signed by legal representative certified by a notary.**
- 5. Passports or other valid personal identification documents for all authorized signatories**

1. Request for Opening a Bank Account

Request to Komercijalna Banka AD Skopje signed by the Director, Executive or Secretary or both / persons employed in the firm or organization registered abroad / requiring opening of account with the bank. This letter consists of the formal requirement for account opening, stating the reason for opening non-resident accounts, activities and persons authorized to work with the account.

2. Specimen Signatures Card

Two forms issued by our Bank neatly filled with the names and the specimen signatures of the authorized persons that will work with the account and will sign the instruction letters / payment orders.

On the back side of the form should be noted how many of the authorized persons will sign the instruction letters (single, joint signature etc.) and the signature of director, manager or person in charge that formally has applied with above mentioned letter.

3. Certificate of Incorporation, Extract from the Trade Register

Copy of the registration of the firm abroad Certificate of Incorporation, Extract from the Trade Register or other registry where records are kept on the legal entities located in the country of registration of the entity, not older than 3 months, showing the date of its incorporation, name, address, head office, its prevalent activity, tax number, ownership, management or other similar official document (depending on the specifics in the different countries). If the Certificate does not contain the above mentioned information than you must submit article of association, statute or some other document issued by reliable and independent sources. The documents must be in original, certified or notarized copy - if possible in English and translated in Macedonian language. Documentation must be renewed every two (2) years.

4. Power of Attorney

Power of Attorney for all authorized signatories listed on the Specimen Signatures Card but not appearing in the official Court Registration.

This Power of Attorney has to be signed by legal representative who has the powers to represent the account-holder as per Court Registration. It has to be certified by a notary public.

5. Passports or other valid personal identification documents

Notarised copy of the passports for all authorised persons and the Director of the company as per registration papers.

For International Government Organizations and Diplomatic or Consular Offices accredited in R. Macedonia the documentation required is as follows:

1. Written applying letter from the Head of the Diplomatic Mission signed and sealed appropriately.
2. Document issued by the Ministry of Foreign Affairs of RM reflecting the diplomatic status of the office.
3. Photocopy of the Heads of the Mission Diplomatic ID issued by the Ministry of Foreign Affairs of RM.
4. Signature Cards.
5. Passports (original or notarized copy) for authorized signatures.